Ag Ed Enrollment:	IF No
Review Cover Page: Executive Summary #4, 5a, 5b (Front Cover of application if needed)	
a. Have satisfactorily completed the equivalent of at least three years (540 hours) of systematic	
secondary school instruction in an ag education program,	
or have completed at least the equivalent of 360 hours of systematic secondary school	Add feedback on sticky note
instruction in ag education and one full year of enrollment in a postsecondary agricultural program,	Sticky note
or have completed the program of ag education offered in the secondary school last attended.	
Actvities:	If No
Community Service: A min. of 50 hours of Community Service is listed	
*At least 3 different activities of service	
*Activities are NOT duplicated as an SAE	Add feedback on
See Section E. Journal (Community) Journal reflection must be complete	sticky note
Reference: Community Service Guidelines on the Ohio FFA website	
SAE Quality:	
	IF No
Annual Review (Scope): Does EACH agriculturally related SAE in each year have a defined	
description of the project identifying the type of animal, crop, business, or research that tells the	Add feedback on
student role and responsibility and/or purpose of the SAE? NOTE: This should be able to stand	sticky note
alone in understanding the kind of SAE and how it is agriculture in nature by the reader.	
SAE Plan Description: Does EACH SAE description define scope, duration, employer name, title	
position, if a job defines terms of payments, products/production handled, related to SAE type (Ent,	Add feedback on
Plct, Resrh)? Signatures on Plans are not required. Results on Plans are not required.	sticky note
See Section F. SAE (General Tab)	
SAE Plan(s) Time: Does EACH SAE have a planned use of time that describes the hours planned for	Add feedback on
the project, common activities and time frame for the project?	sticky note
See Section F. SAE (General Tab)	
SAE Plan(s) Financial (applies to research & entreprenuership): Does EACH SAE describe the	
planned use of cash and non-cash and explains the need of non-current capital items (equip,	Add feedback on
breeding animals, etc.), or if research defines financial needs?	sticky note
See Section F. SAE (General Tab)	
SAE Plan(S) Learning Objectives: Does EACH SAE have learning objectives listed or selected that	Add feedback on
relate to the project? See Section F. SAE (General Tab)	sticky note
SAE Plan(s) Budget (Entreprenuership/and Research only): Does EACH SAE have a budget of	Add feedback on
income and expenses related to the project? See Section F. SAE (General Tab)	sticky note
SAE Finances (Entreprenuership Only): Does EACH SAE have appropriate expenses for the project	
such as (a) inventory for resale (seed, livestock, product for resale) (b) expenses to grow SAE (feed, fertilizer,	
etc), (c) expenses to manage SAE (rent, supplies, medications, etc), (d) expenses for quality (bedding, custom	Add feedback on
hire machinery), (e) returns (products sold with detail \$/Ib, \$/Bu, \$/hd., \$/item) realistic for SAE size/scope	sticky note
listed in plan. RESEARCH: Funding and Cash expenses ONLY Labor exchange must show labor (hrs)	
contributed with memo in journals. See Section F. SAE (Finance Tab)	
SAE Finances (Entreprenuership Only): Does EACH SAE have appropriate Market Value Adjustments	
at year end (if listed) that are reasonable and appropriate for the SAE (feed/hay, replacements, show	
steers, feeder animals, grain on storage) Non-Cash purchase can claim market value ONLY, Cash purchase	Add feedback on
claims all \$ invested.	sticky note
See Section F. SAE (Finance Tab) Check P/L Tab, section 1 - Ending Inventory (Must be detailed in	
Ending Current Inventory Page in the App = Item description + (SAE NAME)	
SAE Finances (Entreprenuership/Research Only): If the project includes breeding animals,	
equipment or machinery, are items complete (% use) listed in Non-Current Asset Usage?	Add feedback on
See Section F. SAE (Finance Tab). Also, are the non-current item transactions of sales and transfers	sticky note
appropriate? See Section H. Other transactions (Finance Tab)	

SAE Finances and Journals (Paid Placement Only): Does the project have at least daily, weekly, or monthly journal hours that are within 10% of paycheck hours and do the journal and paychecks follow the SAE Plan? Journal reflections must be complete ~ TAXES withheld should be included when appropriate for company placements See Section F. SAE (Finance & Journal Tab)	Add feedback on sticky note
 SAE Journals (Unpaid Placement and Research only): Does the journal records entered follow the SAE plan (weekly, monthly or other), and are the SAE skills chosen appropriate for the project. Journal reflections must be complete (Entrep Journals not required for degrees) See Section F. SAE (General & Journal Tab) 	Add feedback on sticky note
Education Expenses:	IF No
ONLY post-secondary education/training tuition, books and class fees can be claimed as educational expenses. Housing, food, travel, etc. expenses may not be claimed.	
Scholastic Record - Award application Cover	IF No
Have a record of outstanding leadership abilities and community involvement and have achieved a high school scholastic record of "C" or better as certified by the principal or superintendent.	Add feedback on sticky note