

LEADERSHIP NIGHT HOST GUIDE



Thank you for serving as a host for an Ohio FFA Leadership Night. The Ohio FFA Officer Team will conduct 20 Leadership Nights during each school year, consisting of two events per district. This guide serves as a reference for Leadership Night host chapters.

EXPECTATIONS OF THE HOST CHAPTER

- Work with the Ohio FFA Association to determine a date and time.
- Promote the Leadership Night within your area.
- Secure ample space that will accommodate your anticipated number of participants. Officers will need one large space such as a gymnasium or auditorium.
- Ensure the attendance does not exceed 200. If your expected attendance exceeds 200 students, you must have two separate large spaces for two concurrent workshops.
- Handle the registration procedure in advance and on site.
- Determine and manage any additional components of the event such as food, games, etc. These are at the discretion of the host chapter and are not required.
- Determine the attire for the event and communicate that with officers and students attending.
- Maintain student discipline and enforce school rules during the event. The Ohio FFA officers are not responsible for student conduct. Advisors should remain present during the workshop.

EXPECTATIONS OF THE OHIO FFA OFFICERS

- Communicate promptly and professionally with the host chapter advisor in advance of the event. Each Leadership Night will have a key contact officer who will be responsible for communication with the host advisor.
- Communicate any technology needs with the host chapter advisor.
- Be member-focused, professional, respectful, communicative and dependable.
- Facilitate a 60-minute leadership workshop. The number of officers in attendance will be determined by the expected attendance.
- Officers are prepared to make minor modifications when necessary. If larger changes are needed, please contact the Ohio FFA Program Manager.
- Participate in additional activities if applicable.
- Engage with members in a way that leaves a positive impact and positively reflects the Ohio FFA.